

Big Brothers Big Sisters

Vice President of Finance and Operations

Big Brothers Big Sisters, located in Austin, Texas, seeks a Vice President of Finance and Operations to oversee and manage the Finance, Administration and Human Resources functions for our 37-employee agency. Reporting to the CEO, the Vice President of Finance and Operations will be responsible for the daily financial service operations of the agency including payroll, financial analysis, budgeting and reporting as well as internal controls and audit standards. This person will also manage agency human resources and benefits administration as well as provide oversight of agency facilities including all outsourcing contracts. They will supervise all functions of the Finance/HR/Administration team. They will be an integral member of the senior management team and will be asked to represent BBBS from time to time with outside audiences.

For a complete job description and application instructions, please visit www.bbbscentraltx.org/Live/_careers.shtml

Big Brothers Big Sisters is a national volunteer organization that strives to help children reach their potential through professionally supported one-to-one relationships. Locally, Big Brothers Big Sisters serves the children of Travis, Williamson, McLennan, Brazos, Burnet and Hays counties. Currently, there are more than 1,000 active matches between caring adults and children in Central Texas.